

Application for Membership

Mission Statement

The mission of the International Ombudsman Association is to support and advance the global Organizational Ombudsman profession and ensure that practitioners work to the highest professional standards by:

- Setting standards of practice, regulatory platform and code of ethics for the Organizational Ombudsman profession;
- Assisting in the establishment of Organizational Ombudsman offices;
- Providing excellent professional development resources, research and information;
- Increasing awareness and understanding of Organizational Ombudsman value among key stakeholders and the general public;
- Creating strategic alliances or direct communications with other key organizations and professionals involved in dispute resolution, governance, ethics and risk mitigation.

Membership

The IOA Bylaws set membership criteria by which the Association determines an individual's membership category. Classification of membership must adhere to these requirements and the membership year is January 1 to December 31. An IOA member's official job title and job description, with his/her respective organization, will be a benchmark by which member status is determined. Membership is individual and non-transferable.

Membership Categories

The IOA Bylaws have established the following classifications of members:

Member: A practicing organizational ombudsman who:

1. adheres to the Standards of practice and Code of Ethics
2. in instances where the Ombudsman has other job functions for the organization, fulfillment of those duties must not compromise the independence, neutrality, confidentiality or informality of the ombudsman role; and
3. has no job function which would make him or her an agent of the organization for the purposes of notice.

A member is entitled to vote on all matters that are presented to the Association, provided that he/she is current in his/her dues and other obligations to the Association.

Associate Member: A practicing organizational ombudsman who:

1. has some other job function which limits the independence, neutrality, confidentiality or informality of the ombudsman role; and,
2. has no job function which would make him or her an agent of the organization for the purposes of notice; and,
3. supports the Standards of Practice and Code of Ethics, but may be limited in the ability to adhere to them.

An associate member is entitled to vote on all matters presented to the Association with the exception of Standards of Practice and Code of Ethics, provided that they are current in their dues and other obligations to the Association.

Affiliate Member: An affiliate member is a person or entity who or which support the Standards of Practice and Code of Ethics of the Association but do not qualify as Members or Associate Members, including individuals employed in control functions, such as legal, faculty governance, compliance, audit, human resources or administration, and other persons or entities as determined by the Board of Directors.

An affiliate member is not eligible to vote. An affiliate member must be current in his/her dues and other obligations to the Association. With the approval of the Board, an affiliate member may participate in and/or chair a committee and/or task force.

Retiree Member: A retired member (IOA, TOA, UCOA) is a person who has retired from the practice of ombudsmanry with a minimum of two years of service. A retired member is not eligible to vote. A retired member must be current in his/her dues and other obligations to the association.

IOA Membership is individual and non-transferable. New members shall pay full dues upon joining the association. The dues for the second year of membership will be proportionately pro-rated for members joining after July 1st as follows: 50% credit for members joining during July or August, 33% for members joining during September or October. Members joining during the months of November or December shall be considered paid in full for the following calendar year's membership. Credits may only be applied to the following year's membership. The effective date of membership is the date the application is approved, not the date received.

	Benefits of Membership	Renewing Member \$170	Renewing Associate \$145	Renewing Affiliate \$135	Renewing Retiree \$45
1	Networking with colleagues	X	X	X	X
2	IOA Code of Ethics	X	X	X	X
3	IOA Standards of Practice	X	X	X	X
4	Updates from the Uniform Reporting Categories Task Force	X	X	X	X
5	Updates from the Legal and Legislative Affairs Committee	X	X	X	X
6	Guidance For Best Practices And Commentary On The American Bar Association Standards For The Establishment And Operation Of Ombudsman Offices.	X	X	X	X
	Discounts				
7	Discounted Fees for Training Courses	X	X	X	X
8	Discounted Fees for the Annual Conference	X	X	X	X
9	Discounted Fees for purchasing Resource Materials	X	X	X	X
10	Discounted Fees for purchasing Advertising in the newsletter, the Newsletter, on the website, www.ombudsassociation.org and in the annual conference program book.	X	X	X	X
	Communication				
11	IOA Newsletter	X	X	X	X
12	IOA Training Registration Brochures	X	X	X	X
13	IOA Informational Emails	X	X	X	X
	Web Site				
14	Access to Member's Only Section	X	X	X	X
15	Access to Member's Listserv	X	X	X	X
16	Access to Membership Directory	X	X	X	X
17	Access to Employment Opportunities	X	X	X	X
18	Voting provided that he/she is current in his/her dues and other obligations to the association.	A member is entitled to vote on all matters that are presented to the association.	An associate member is entitled to vote on all matters presented to the Association with the exception of Standards of Practice and Code of Ethics.	An affiliate member is not eligible to vote.	A retired member is not eligible to vote.
19	Committee Participation Members of the Board along with committee members identify the changing needs and priorities of the Association and our professional community.	Members and Associate Members are invited to serve the association by active participation on the variety of committees and task forces that accomplish the work of the association.	Members and Associate Members are invited to serve the association by active participation on the variety of committees and task forces that accomplish the work of the association.	With the approval of the Board, an affiliate member may participate in and/or chair a committee and/or task force.	With the approval of the Board, a retired member may participate in and/or chair a committee and/or task force.
20	Mentoring Program: The International Ombudsman Association (IOA) makes the transition to ombudsing a positive and rewarding experience by connecting a novice Ombudsman with an experienced Ombudsman. This personal relationship provides the new Ombudsman an opportunity to have an "ombudsman friend," to get advice, and to discuss the Ombudsman profession.	Member must meet the following criteria: (a) a practicing ombuds and (b) practiced for less than one year, and (c) be an IOA member in good standing.			



2010 Membership Application
 The current Membership Year is January to December.
 Membership is per individual and is non-transferable.

Name: _____

Ombudsman Title: _____

Title(s) if you hold other job functions for the organization: _____

Position Description: _____

Organization: _____ Website: _____

Mailing Address: _____

Phone Number: _____ Fax Number: _____

E-mail Address: _____ Experience as an Ombudsman: _____ Years

Current Sector: Academic Corporate Government Non-Profit Other

Have you attended Ombudsman 101 or plan to attend it this year? Yes No

Please affirm the membership category for which you qualify and use as a reference the IOA Standards of Practice and Code of Ethics at www.ombudsassociation.org. IOA may contact you to verify the information submitted and/or request additional information.

Member \$195.00 USD
 You qualify for Member if you are currently a practicing organizational Ombudsman who adheres to the IOA Standards of Practice and Code of Ethics, and you have no job function which makes you an agent of the organization for the purposes of notice. *(Please note Standard of Practice 3.8 states "communications made to the ombudsman are not notice to the organization....")*.

If you have other job functions for the organization, you qualify as a Member only if fulfillment of those duties does not compromise the independence, neutrality, confidentiality or informality of your Ombudsman role (i.e., if you systematically separate your roles, and if you recuse yourself as Ombudsman from certain situations because of your other role for the organization).

Associate Member \$160.00 USD
 You qualify for Associate Member if you are currently a practicing organizational Ombudsman who has no job function which makes you an agent of the organization for the purposes of notice. *(Please note IOA Standard of Practice 3.8 states "communications made to the ombudsman are not notice to the organization....")*;

But, you have some other job function which limits the independence, neutrality, confidentiality or informality of your Ombudsman role; and you support the IOA Standards of Practice and Code of Ethics, but you may be limited in your ability to adhere to them.

Affiliate Member \$135.00 USD
 You qualify for Affiliate Member if you support the IOA Standards of Practice and Code of Ethics but do not qualify as a Member or Associate Member (i.e., you may be employed in a control function, such as legal, faculty governance, compliance, audit, or human resources).

Retiree Member \$45.00 USD
 You qualify for Retired Member if you have retired after having practiced as an organizational Ombudsman for a minimum of two years.

NOTICE OF CONSENT

By signing below, I attest that the category I have chosen correctly describes my current role.

Application for membership in the IOA constitutes consent for the association to make you aware of products and services via fax, e-mail or mail. It also implies consent for the association to make available your name, address and other business contact information, to other IOA members, via an on-line or printed membership directory.

Signature: _____

Date: _____



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METHOD OF PAYMENT : IOA Federal Tax ID: 54-1785444

IOA accepts checks made payable to "IOA" and must be drawn on US bank branch or the following credit cards: American Express, Discover, MasterCard, and Visa. **Electronic funds transfers (EFT's) are not permitted.**

American Express Discover MasterCard Visa OR Check (drawn on a US Branch)

Member's Name: _____

- Member **\$195.00 USD**
- Associate Member **\$160.00 USD**
- Affiliate Member **\$135.00 USD**
- Retiree Member **\$ 45.00 USD**

Credit Card Number: _____ **Expiration Date:** _____

Card Holder's Name: _____ **Total Amount to Charge:** \$ _____

(For Credit Card payment please complete the information above and **fax** this form to +1 (908) 842-0376.

If paying by Check, please send this application together with your payment to:

**International Ombudsman Association (IOA)
390 Amwell Road, Suite 402
Hillsborough, NJ 08844-4693 USA**

If you have questions about your membership category, please contact:

Marvin Neal
Chair, Membership Committee
Ombudsman
Coca-Cola Enterprises
1-888-272-COKE (2653)
mneal@cokecce.com

Please note for US citizens only: Contributions or gifts to associations which are exempt under IRS 501(c) 6 are not tax deductible as charitable contributions. However, they may be deducted as ordinary and necessary business expenses.

The term ombudsman is used to communicate to the widest possible community and is not intended to discourage others from using alternatives. IOA respectfully acknowledges that many practitioners use alternative forms of this word.